



CSC-CO BIDS AND AWARDS COMMITTEE

CSC-ITB No. 2016-05 (Motor Vehicle)
March 30, 2016

INVITATION TO BID (ITB) (Mode of Procurement: Public Bidding)

The Civil Service Commission (CSC), through its Bids and Awards Committee (BAC), invites again **interested bidders/suppliers/dealers/distributors of motor vehicles** and duly registered with the *Philippine Government Electronic Procurement System (PhilGEPS)* (<http://www.philgeps.gov.ph>) of the Department of Budget and Management (DBM), to bid through **public bidding** for the following project:

Title of Project: **“Re- bidding on the Supply and Delivery of One (1) Unit Motor Vehicle for the CSC Central Office, Quezon City”**

Approved Budget for the Contract: P 1,500,000.00

Specifications/ Requirements:

Item No.	Quantity/ Unit	Item Description	Unit Cost	Total Cost
1	1 Unit	<p>“Re-bidding on the Supply and Delivery of One (1) Unit Motor Vehicle for the CSC Central Office, Quezon City</p> <p>MOTOR VEHICLE</p> <p>Specifications:</p> <p>2016 Model, Brand-new, 2.2L 4X2 A/T, Engine Type: I4 2.2L TDCi Diesel Engine; Overall Length: 4893mm; Overall Width: 1862mm; Overall Height: 1836mm; Max. Power: 160PS@3200rpm; Max. Torque: 385Nm@1600-2500rpm; Suspension: (Front) Independent, Double Wishbone with Coil Over Shock & ARB; (Rear) Live Axle, 4 Bar Link, Coil Springs, ARB, & Watts Link; Tires: 265/50/R20 Road; Wheels: 20” Alloy Wheel; Wheelbase: 2850mm; Brakes: (Front) Disc (Rear) Disc</p> <p>Features:</p> <p>6 Speed Automatic Transmission, 7 Seating Capacity, Electronic Power Assisted Steering, Headlamps, (Halogen with Projector), Automatic On/Off), Front & Rear Fog Lamps, Front Bumper (Body color), Rear Bumper (Body color with Painted Skid Plate), Chrome Grille, Chrome</p>	P 1,500,000.00	<p>P 1,500,000.00</p> <p>(Inclusive of Govt. Tax/ Applicable Charges)</p>

		<p>Door handle, Exterior Mirror (Chrome with Indicator, Power Adjust, Power Fold, Heated, Puddle Lamp (BLIS), Running Boards (Removable Plastic with High Finish), Spoiler with CHMSL, Roof Rail, Rear Defogger, Rain Sensing Front Wiper, Rear Wiper (R), Front & Rear Mud flaps, Liftgate Applique, Day Time Running Lamp, LED Tail Lamp, Seats (Leather, 8-Way Power Adjust (Driver), 2-Way Manual (Passenger), 60/40 Tip & Slide, Fold-Flat (2nd Row), 50/50 Fold-flat (3rd Row), Chrome Interior Door Handles, Leather Steering Wheel with Audio Control, Leather Gear Shift, Chrome Park Brake, Sunvisor (Driver & Passenger Sunvisors with Ticket Holder, Illuminated Mirror & Sliding Rod), Overhead Console with Map Lights & Sunglass Holder, Illuminated Front Scuffplates, Ambient Lighting, Dome Lamp, Glove Box Lighting, Locking Glove Box Lid, Power Windows (One Touch Up/Down Driver & Passenger), Power Door Locks, DEATC, Fresh Air Heater, Rear AC Vent, Rear AC Control, Audio System (AM/FM Radio Dual Tuner, USB, iPod, CD, MP3, SYNC Gen 2, 8" TFT Touch Screen, 10 Speakers, 1 Aux In, Bluetooth, 2 USB, Audio Input, SD Card), Anti Pinch, Cruise Control, Electrochromic Rear View Mirror, Cargo Management System, 6 Airbags, ABS, EBD, Front Seat Belt Pretensioners, Two Outboard 3-pt Rear Seat Belts, Child Proof Door Lock, Remote Keyless Entry, Volumetric Burglar Alarm with Battery Back-Up, Driver & Passenger Beltminder, Front & Rear Park Assist, Rear View Camera, ESP + RSC, Emergency Brake Light, Hill Start Assist, Trailer Sway Control, Electronic Park Control, Driver Knee Inflatable Bolsters, Adjustable Speed Limiter, Cargo Management System, My Key.</p> <p><u>Free Items:</u></p> <p>Tint, Matting, Seat Cover (Fabric Seats), Emergency Roadside Assistance (ERA), 10L fuel</p> <p><u>Warranty:</u></p> <p>100,000 kms. or 3 years whichever comes first</p> <p><u>Color:</u></p> <p>Metropolitan Grey or Aluminum Metallic (Silver)</p> <p><u>Inclusion:</u> LTO Registration and TPL</p>		
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			TOTAL	P 1,500,000.00 (Inclusive of Govt. Tax/ Applicable Charges)

All particulars relative to the Eligibility, Technical and Financial Requirements/ Bid Proposal Checking, Bid Evaluation, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised Implementing Rules and Regulations (RIRR) of the R.A. 9184.

Eligibility of bidders shall be evaluated using "PASS/FAIL" criteria. Only those bidders rated "Passed" for all the eligibility requirements shall be declared Eligible Bidders and passed in the technical requirements shall be declared Passing Bidders and allowed to participate in the next stage of bidding which is the Bid Opening. Bids equal to or lower than the ABC shall be evaluated based on their responsiveness with the CSC's requirements subject to Post-Qualification Evaluation before an award is made. Bids higher than the ABC shall be rejected and returned outright. Applications/proposals/bids submitted after the deadline and/or incomplete applications shall not be accepted.

Interested bidders shall register/apply first by submitting a Letter of Intent (LOI) to the CSC-BAC Secretariat with address and contact numbers indicated below. Authorized representatives shall submit or bring with them written authority/certification in representing their companies in the bidding.

As an internal CSC-BAC policy, only those who purchased the Manual of Bidding Documents shall be allowed to participate in the Pre-Bid Conference and other bidding activities.

The **Pre-Bid Conference** shall be conducted on **April 13, 2016 at 9:00 a.m.** at the OFAM Conference Room, Basement, CSC Main Building, Civil Service Commission, IBP Road, Constitution Hills, Quezon City.

The eligibility requirements and bid proposals shall be dropped at the designated Bid Box for public bidding on or before April 29, 2016 and shall be closed strictly at 9:00 a.m. (timepiece/ clock of OFAM-CSC) located at the OFAM Room, Basement, Civil Service Commission, IBP Road, Constitution Hills, Quezon City and shall be opened on the same date for the **Eligibility Checking and Bid Opening**.

The eligibility requirements and bid proposal/requirements must be sequentially compiled in accordance with the checklist with index tabs and a table of contents for easy document browsing.

The following are the schedules of bidding activities for said project:

ACTIVITY	DATE / TIME	PLACE / VENUE
<i>a. Invitation / Advertisement [Posting in the PhilGEPS and CSC websites, including CSC Bulletin Board and conspicuous places for at least seven (7) calendar days]</i>	<i>March 30 to April 29, 2016 (Up to Bid Opening Date)</i>	<i>PhilGEPS Website; CSC Website and CSC Procurement Bulletin Board</i>
<i>b. Registration of Bidders and Issuance of Bidding Documents to interested bidders</i>	<i>March 30 to April 29, 2016 (Up to Bid Opening Date)</i>	<i>CSC-BAC and BAC-Secretariat Unit</i>
<i>c. Pre-Bid Conference (Discussion/ clarifications in the TOR, bidding requirements and other details of the project)</i>	April 13, 2016 <i>at 9:00 a.m.</i>	<i>CSC-BAC / BAC-Secretariat (OFAM Conference Room)</i>
<i>d. Deadline for Submission of Eligibility and Bid Requirements</i>	April 29, 2016 <i>Strictly at 9:00 a.m.</i>	
<i>e. Eligibility Checking (Opening of envelopes containing eligibility and technical requirements)</i>	April 29, 2016 * <i>at 9:00 a.m.</i>	<i>CSC-BAC / BAC- Secretariat (OFAM Conference Room)</i>
<i>f. Bid Opening (Opening of envelopes containing financial / bid proposal requirements)</i>	April 29, 2016 * <i>at 9:30 a.m.</i> <i>* At least 12 days after Pre-Bid Conf.</i>	

The CSC reserves the right to reject any application for eligibility, or all bids for any reasonable and justifiable ground, waive any required formality therein, and to make an award to the bidder whose proposal is deemed most advantageous to the government.

Additional information shall be furnished upon request. All communications should be addressed to the undersigned through the CSC-BAC Secretariat.

(Signed)
DAVID E CABANAG, JR
 CSC Assistant Commissioner
 CSC-BAC Chairman

<p>CSC-BAC SECRETARIAT OFAM , CSC Central Office Basement, CSC Main Building IBP Road, Constitution Hills, Diliman, Quezon City Trunkline: 931-7935 or 39 local 506, 545 Telefax: 931-8029</p>
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